

Mayor
Elise Partin

Mayor Pro-Tem
Tara S. Almond

Council Members
Phil Carter
Eva Corley
James E. Jenkins

City Manager
Tracy Hegler



**City of Cayce
Council Meeting
Tuesday, March 19, 2019
5:30 p.m. – Cayce City Hall – 1800 12th Street
www.caycesc.gov**

- I. **Call to Order**
 - A. Invocation and Pledge of Allegiance
- II. **Public Comment Regarding Items on the Agenda**
- III. **Other**
 - A. Discussion of Proposed FY19/20 Utility Fund Budget
- IV. **Executive Session**
 - A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- V. **Reconvene**
- VI. **Possible Actions by Council in follow up to Executive Session**
- VII. **Adjourn**

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager

Date: March 15, 2019

Subject: Status of FY2019-2020 Utility Budget

Utility Fund Budget

The 2019-2020 Utility Fund Budget is currently out of balance by \$1,597,651, with Projected Revenues of \$20,201,944, and Projected Expenditures of \$21,799,595.

The Utility Fund Budget includes:

- Capital Expenditures totaling \$1,523,774; included in this are the following:
 - \$450,000 for a new SCADA panel for the Water Treatment Plant
 - Items to improve the Septage and Grease operations
 - \$585,000 raw water intake and generator transfer switch (which is also accounted for in grant revenue with a 75% reimbursement); a project that was budgeted for, but not completed in FY19
 - Four (4) vehicles; 1 for new FTE and 3 replacements
- One new position in Water Distribution (1912)
- 15% debt coverage for the City's utility fund debt
- The bond payment for all bonds: 2002, 2009, 2012, 2015, 2016A, 2016B and 2017
- \$60,000 reduction of sewer sales revenue for a proposal to switch Pine Ridge sewer accounts from a flat rate to regular meter billing
- A 3.0% rate increase as required by the terms of the SRF Loan (This is the third and final year of that increase. Once the budget has been balanced, staff will need to send it to the Auditor to perform a rate analysis to determine if a rate increase is still needed.)
- \$350,000 decrease in septage and grease revenue
- Approximately \$80,000 in convenience fees for credit card payments

The Utility Budget does not include:

- Any COLA raises for the Utility employees
- The lease/purchase payment for options for Capital purchases
- Transfer to General Fund for Indirect Costs

As of June 30, 2018, the Utility Fund had an Unrestricted Fund Balance of \$7,155,429.

Attachments:

- A. Gross Revenue Fund – Revenues
- B. Gross Revenue Fund – Expenditures
- C. Utility Fund – Revenues
- D. Utility Fund – Expenditures
- E. Capital Equipment/Personnel Requests

FY20 Utility Fund Draft Budget - Revenues

3-19-19

Account	Account Description	2020 Antic	2019 Antic	2018 Antic	2018 Actual	2017 Antic
	GROSS REVENUE FUND					
20-1003-999-000	CANCEL PRIOR YR EXPENSE	0.00	0.00	0.00	0.00	0.00
20-1009-100-000	WATER SALES	6,013,000.00	5,224,329.00	5,500,000.00	5,354,532.03	5,030,000.00
20-1009-105-000	WATER TAPS MATERIAL/LABOR	100,000.00	50,000.00	20,000.00	117,960.80	15,000.00
20-1009-110-000	SEWER SERVICE SALES	11,200,000.00	11,928,213.00	10,370,000.00	10,249,347.73	9,800,000.00
20-1009-115-000	SEWER TAPS MATERIAL/LABOR	1,000.00	1,000.00	1,000.00	0.00	1,000.00
20-1009-120-000	RECONNECTION FEES - UPFRONT	0.00	0.00	40,000.00	0.00	40,000.00
20-1009-120-001	RECONNECTION FEES - BILLED	31,000.00	40,000.00	0.00	39,005.00	0.00
20-1009-125-000	NON OPERATING REVENUE-WA & SW CAPACITY-C	475,000.00	475,000.00	475,000.00	743,423.29	937,260.00
20-1009-125-001	NON OPERATING REV - CAP FROM LLOYDWOOD	37,000.00	40,000.00	0.00	0.00	0.00
20-1009-129-000	GREASE WASTE DISPOSAL FEE	500,000.00	770,000.00	770,000.00	558,270.08	550,000.00
20-1009-130-000	SEPTIC WASTE DISPOSAL FEE	400,000.00	530,000.00	530,000.00	549,334.89	450,000.00
20-1009-131-000	WASTE HAULER PERMIT FEE	0.00	0.00	0.00	0.00	0.00
20-1009-132-000	HAULER TRUCK CLEANING FEE	1,000.00	5,000.00	2,000.00	4,450.00	2,000.00
20-1009-133-000	REINSPECTION FEE	0.00	0.00	0.00	0.00	0.00
20-1009-135-000	SET UP FEES	95,000.00	95,000.00	95,000.00	99,805.03	85,000.00
20-1009-140-000	MISCELLANEOUS REVENUE	100,000.00	85,000.00	75,000.00	81,177.48	60,000.00
20-1009-160-000	PENALTIES ON UTILITY BILL	170,000.00	170,000.00	170,000.00	160,245.64	160,000.00
20-1009-180-000	INTEREST EARNED	0.00	0.00	0.00	3,896.69	0.00
20-1009-181-000	DEPRECIATION CHARGE REVENUE/WWTP REPLACE	500,000.00	448,228.00	0.00	0.00	0.00
20-1009-200-000	SPECIAL REVENUE-SPRINGDALE SEWER CONTRAC	0.00	0.00	0.00	0.00	0.00
	TOTAL	19,623,000.00	19,861,770.00	18,048,000.00	17,961,448.66	17,130,260.00

**FY20 Utility Fund Draft Budget - Expenditures
3-19-19**

Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp	2017 Actual
20-1900-000-000	GROSS REVENUE FUND:	0.00		0.00	0.00	0.00	0.00	0.00
20-1900-160-000	BOND EXPENSE-SERIES 2002-TOWN OF SPRINGD	105,195.00		105,195.00	105,195.00	0.00	105,194.00	0.00
20-1900-180-000	BONDS OF 2009-PRINCIPAL & INTEREST	2,102,930.00		2,102,930.00	2,102,930.00	2,100,725.38	2,102,928.00	2,014,984.35
20-1900-190-000	2015 BOND PRINCIPAL & INTEREST	218,590.00		218,590.00	218,590.00	218,335.95	226,987.00	210,891.35
20-1900-200-000	2016A BOND PRINCIPAL & INTEREST	892,484.00		892,783.00	1,393,700.00	1,365,346.65	1,887,176.00	1,860,964.83
20-1900-210-000	2016B BOND PRINCIPAL & INTEREST	177,850.00		177,850.00	177,850.00	177,422.28	166,700.00	163,029.17
20-1900-211-000	2017 BOND PRINCIPAL & INTEREST	1,060,120.00		883,433.00	0.00	0.00	0.00	0.00
20-1900-500-000	TRANSFER EXPENSE TO O&M	0.00		14,803,872.00	13,429,995.00	14,300,000.00	11,947,927.00	14,167,252.50
20-1900-550-000	15 % DEBT COVERAGE-TRANSFER OUT	683,575.00		657,117.00	599,740.00	0.00	673,348.00	0.00
20-1900-600-000	BAD DEBT EXPENSE	20,000.00		20,000.00	20,000.00	129.40	20,000.00	0.00
20-1900-999-000	PRIOR YEAR EXPENSE	0.00		0.00	0.00	0.00	0.00	0.00
	Totals	5,260,744.00		19,861,770.00	18,048,000.00	18,161,959.66	17,130,260.00	18,417,122.20

FY20 Utility Fund Draft Budget - Revenues

3-19-19

Account	Account Description	2020 Antic	2019 Antic	2018 Antic	2018 Actual	2017 Antic
	UTILITY FUND					
30-1003-999-000	CANCEL PRIOR YR EXPENSE	0.00	0.00	0.00	0.00	0.00
30-1007-180-000	INTEREST EARNED	5,000.00	4,000.00	5,000.00	12,631.29	10,000.00
30-1007-305-000	SALE OF PERSONAL PROPERTY	5,000.00	5,000.00	5,000.00	5,400.00	5,000.00
30-1007-401-000	MISCELLANEOUS REVENUE	25,000.00	25,000.00	25,000.00	66,915.52	5,000.00
30-1008-000-000	TRANSFER FROM GROSS REVENUE FUND	0.00	14,803,872.00	13,429,995.00	14,300,000.00	11,947,927.00
30-1008-105-000	TRANSFER IN DEBT PRIN RED	0.00	0.00	0.00	0.00	0.00
30-1008-200-000	CONTRIBUTED CAPITAL REVENUE	0.00	0.00	0.00	0.00	0.00
30-1008-201-000	CONTRIBUTED PROPERTY REVENUE	0.00	0.00	0.00	2,022,741.00	0.00
30-1008-210-000	GRANT REVENUE - SEPTAGE	0.00	0.00	0.00	0.00	0.00
30-1008-380-000	OTHER FINANCING SERVICES	0.00	0.00	0.00	0.00	0.00
30-1008-400-000	NON OPERATING INCOME-GAIN/LOSS ON REFUND	0.00	0.00	0.00	0.00	0.00
30-1008-490-000	CDBG REVENUE	0.00	0.00	0.00	121,875.00	0.00
30-1008-495-000	FEMA GRANT REVENUE	438,750.00	438,750.00	0.00	0.00	0.00
30-1008-500-000	REVENUE-BOND CUSTODIAN	0.00	0.00	0.00	3,861,830.26	0.00
30-1008-550-000	REVENUE-SPRINGDALE CONTRACT FOR CUSTODIA	105,194.00	105,194.00	105,194.00	149,041.65	105,194.00
30-1009-125-000	NON OPERATING REVENUE-WA & SW CAPACITY	0.00	0.00	0.00	0.00	0.00
30-1009-200-100	RETURN OF DISPUTED CONTRIBUTED CAPITAL	0.00	0.00	0.00	0.00	0.00
	TOTAL	578,944.00	15,381,816.00	13,570,189.00	20,540,434.72	12,073,121.00

**FY20 Utility Fund Draft Budget - Expenditures
3-19-19**

Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1909-000-000	UTILITIES - BILLING:	0.00		0.00	0.00	0.00	0.00
30-1909-101-000	SALARIES & WAGES	377,186.40		369,060.00	343,152.00	344,253.42	346,394.00
30-1909-102-000	OVERTIME	24,231.12		30,218.18	26,180.00	29,046.22	27,356.00
30-1909-210-000	PRINTING/OFFICE SUPPLIES	7,000.00		6,400.00	6,000.00	5,712.55	5,000.00
30-1909-211-000	POSTAGE EXPENSE	65,000.00		58,000.00	55,000.00	46,500.00	51,000.00
30-1909-214-000	DUES & MEMBERSHIPS	2,115.00		2,115.00	2,505.00	905.00	1,465.00
30-1909-215-000	TRAVEL EXPENSE	2,500.00		2,500.00	2,890.00	1,178.75	1,560.00
30-1909-217-000	AUTO OPERATING EXPENSE	14,000.00		14,000.00	14,000.00	15,333.14	12,000.00
30-1909-221-000	TELEPHONE EXPENSE	10,000.00		10,000.00	12,500.00	7,874.44	9,000.00
30-1909-226-000	SERVICE CONTRACTS	225.00	Little Green Button License	0.00	0.00	0.00	0.00
30-1909-226-000	SERVICE CONTRACTS	12,500.00	Auditor Fee	0.00	0.00	0.00	0.00
30-1909-226-000	SERVICE CONTRACTS	7,100.00	Edmunds Software Yearly Fee	0.00	0.00	0.00	0.00
30-1909-226-000	SERVICE CONTRACTS	7,200.00	Itron Meter Reading Software Yearly Fee	0.00	0.00	0.00	0.00
30-1909-226-000	SERVICE CONTRACTS	8,000.00	Itron Meter Reading Software Update	0.00	0.00	0.00	0.00
			Contract backflow testers. Revenue = \$125 for each backflow that did not test by deadline. Exp =				
30-1909-226-000	SERVICE CONTRACTS	5,000.00	\$45.	0.00	0.00	0.00	0.00
30-1909-226-000	SERVICE CONTRACTS	40025		21,500.00	18,850.00	14,295.47	17,750.00
30-1909-227-000	EQUIPMENT REPAIRS	1,000.00		1,000.00	1,000.00	78.85	1,000.00
30-1909-231-000	HAND TOOLS & SUPPLIES	3,000.00		3,000.00	3,000.00	879.60	3,000.00
30-1909-238-000	SAFETY SUPPLIES	2,000.00		1,750.00	1,750.00	793.95	1,750.00
30-1909-241-000	UNIFORM EXPENSE	3,500.00		3,500.00	2,500.00	2,763.98	1,750.00
30-1909-244-000	JANITORIAL SUPPLIES	1,000.00		0.00	0.00	0.00	0.00
30-1909-262-000	VEHICLE INSURANCE EXPENSE	3,950.00		3,750.00	3,500.00	2,938.00	3,800.00
30-1909-264-000	EMPLOYEE TRAINING EXPENSE	4,230.00		4,230.00	3,635.00	3,419.25	6,500.00
30-1909-271-000	SERVICE CONTRACT COPIER	3,000.00	Ricoh Billing Copier and City Hall Copier	0.00	0.00	0.00	0.00
30-1909-271-000	SERVICE CONTRACT COPIER	3000		0.00	0.00	0.00	0.00
30-1909-272-000	COLLECTION EXPENSE BY AGENCIES/CARD FEES	8,500.00	Suntrust Merchant Charges	0.00	0.00	0.00	0.00
30-1909-272-000	COLLECTION EXPENSE BY AGENCIES/CARD FEES	15,000.00	Bank Charges	0.00	0.00	0.00	0.00

**FY20 Utility Fund Draft Budget - Expenditures
3-19-19**

Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1909-272-000	COLLECTION EXPENSE BY AGENCIES/CARD FEES	5,600.00	MASC Dues and SS Research for Set-Off Debt	0.00	0.00	0.00	0.00
30-1909-272-000	COLLECTION EXPENSE BY AGENCIES/CARD FEES	27,000.00	The Sourcing Group (Billings)	0.00	0.00	0.00	0.00
30-1909-272-000	COLLECTION EXPENSE BY AGENCIES/CARD FEES	75,000.00	SC Interactive (SC.Gov)	0.00	0.00	0.00	0.00
30-1909-272-000	COLLECTION EXPENSE BY AGENCIES/CARD FEES	131100		98,000.00	88,500.00	95,692.55	85,000.00
30-1909-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	54,000.00		56,000.00	273,000.00	0.00	44,000.00
30-1909-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	4,000.00	2) Itron Rugged Notepads for Mobile Units	0.00	0.00	0.00	0.00
			15 1" AMR Meters and ERTs for new development				
30-1909-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	19,000.00	and normal replacement	0.00	0.00	0.00	0.00
			200 Replacement ERTs for use when only the				
30-1909-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	16,700.00	endpoint needs to be replaced.	0.00	0.00	0.00	0.00
			300 AMR Meters & ERTs for new development and				
30-1909-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	60,000.00	day-to-day replacement	0.00	0.00	0.00	0.00
30-1909-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	4,000.00	2 Replacement Computers and 2 new computers	0.00	0.00	0.00	0.00
30-1909-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	103700		3,000.00	9,000.00	2,329.46	5,400.00
30-1909-805-000	SCRS EXPENSE	61,082.00		56,646.00	45,742.00	49,638.55	42,645.00
30-1909-810-000	SCRS PRE-RET DEATH BENEFIT	595.00		590.00	553.00	555.26	561.00
30-1909-814-000	FICA EXPENSE	30,749.00		30,602.00	28,254.00	27,699.09	28,592.00
30-1909-820-000	GENERAL INSURANCE EXPENSE	5,250.00		5,250.00	5,250.00	4,287.00	5,250.00
30-1909-821-000	WORKERS COMP INS EXPENSE	18,084.00		10,784.00	9,898.00	12,372.50	7,000.00
30-1909-822-000	MEDICAL INSURANCE EXPENSE	64,282.00		72,935.38	86,138.00	81,957.81	81,225.00
30-1909-825-000	UNEMPLOYMENT COMP EXPENSE	1,000.00		1,000.00	1,000.00	246.80	1,000.00
30-1909-828-000	HEALTH REIMBURSEMENT ACCT EXP	0.00		0.00	6,000.00	3,000.00	6,000.00
30-1909-830-000	OPEB EXPENSE	0.00		0.00	0.00	8,216.00	0.00
30-1909-835-000	PENSION EXPENSE: SCRS	0.00		0.00	0.00	43,574.00	0.00
30-1909-867-000	CHRISTMAS BONUS POOL	0.00		0.00	0.00	0.00	0.00
	Totals	1,033,579.52		865,830.56	1,049,797.00	805,541.64	795,998.00

**FY20 Utility Fund Draft Budget - Expenditures
3-19-19**

Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1910-000-000	UTILITIES - ADMINISTRATION:	0.00		0.00	0.00	0.00	0.00
30-1910-101-000	SALARIES & WAGES	342,271.00		344,796.00	317,811.00	301,193.12	278,777.00
30-1910-102-000	OVERTIME	842.98		908.46	794.00	92.79	1,026.00
30-1910-210-000	PRINTING/OFFICE SUPPLIES	9,900.00		9,900.00	8,000.00	7,770.75	5,000.00
30-1910-211-000	POSTAGE EXPENSE	8,500.00		7,000.00	6,800.00	6,850.15	6,300.00
30-1910-214-000	DUES & MEMBERSHIPS	760.00		760.00	660.00	422.48	630.00
30-1910-215-000	TRAVEL EXPENSE	6,460.00		6,060.00	3,960.00	4,090.95	3,540.00
30-1910-217-000	AUTO OPERATING EXPENSE	8,000.00		9,000.00	8,000.00	6,874.42	8,000.00
30-1910-221-000	TELEPHONE EXPENSE	8,000.00		7,000.00	8,250.00	5,313.36	6,500.00
30-1910-226-000	SERVICE CONTRACTS	1,130.00	AutoCAD (3 emp, 2 light versions)	0.00	0.00	0.00	0.00
30-1910-226-000	SERVICE CONTRACTS	3,300.00	ESRI Software	0.00	0.00	0.00	0.00
30-1910-226-000	SERVICE CONTRACTS	2,260.00	Bentley WaterCAD	0.00	0.00	0.00	0.00
30-1910-226-000	SERVICE CONTRACTS	1,056.00	Plotter Maintenance	0.00	0.00	0.00	0.00
30-1910-226-000	SERVICE CONTRACTS	240.00	GIS Cloud Licensing	0.00	0.00	0.00	0.00
30-1910-226-000	SERVICE CONTRACTS	640.00	Adobe Acrobat Software	0.00	0.00	0.00	0.00
30-1910-226-000	SERVICE CONTRACTS	10,000.00	Edmonds	0.00	0.00	0.00	0.00
30-1910-226-000	SERVICE CONTRACTS	1,250.00	MailFinance	0.00	0.00	0.00	0.00
30-1910-226-000	SERVICE CONTRACTS	200.00	GIS Online Viewer plus hotspot (2 emp)	0.00	0.00	0.00	0.00
30-1910-226-000	SERVICE CONTRACTS	20076		17,700.00	16,379.00	22,901.37	16,457.00
30-1910-227-000	EQUIPMENT REPAIR EXPENSE	900.00		900.00	900.00	21.21	900.00
30-1910-231-000	HAND TOOLS AND SUPPLIES	1,500.00		1,500.00	1,450.00	951.91	0.00
30-1910-237-000	RADIO SUPPLIES	0.00		0.00	0.00	0.00	0.00
30-1910-238-000	SAFETY SUPPLIES	4,250.00		4,250.00	3,600.00	3,208.01	3,500.00
30-1910-241-000	UNIFORM EXPENSE	700.00		650.00	650.00	331.44	550.00
30-1910-249-000	MEDICAL, DR, PHYSICAL EXP	4,000.00		4,000.00	4,000.00	3,133.00	4,000.00
30-1910-260-000	PROFESSIONAL SERVICES - HR	500.00		0.00	0.00	0.00	0.00
30-1910-261-000	ADVERTISING EXPENSE	500.00		500.00	500.00	0.00	1,000.00
30-1910-262-000	VEHICLE INSURANCE EXPENSE	2,800.00		2,600.00	2,600.00	2,350.00	2,300.00
30-1910-264-000	EMPLOYEE TRAINING EXPENSE	4,115.00		3,290.00	3,095.00	3,014.00	2,500.00

**FY20 Utility Fund Draft Budget - Expenditures
3-19-19**

Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1910-265-000	PROF SER-AUDIT EXPENSE	43,000.00		43,000.00	43,000.00	34,437.50	43,000.00
30-1910-266-000	PROF SERVICE-ATTORNEY FEES	30,000.00		35,000.00	45,000.00	8,851.36	55,000.00
30-1910-267-000	PROF SER-ENGINEER EXPENSE	15,000.00		15,000.00	25,000.00	8,987.50	25,000.00
30-1910-268-000	PROF SER-CONSULTANT FEES	33,000.00	Professional Services Auditing	0.00	0.00	0.00	0.00
30-1910-268-000	PROF SER-CONSULTANT FEES	30,000.00	Public Relations	0.00	0.00	0.00	0.00
30-1910-268-000	PROF SER-CONSULTANT FEES	3,000.00	Sponsorship Fees District Meeting WEASC	0.00	0.00	0.00	0.00
30-1910-268-000	PROF SER-CONSULTANT FEES	66000		53,000.00	53,000.00	67,900.00	43,000.00
30-1910-269-000	EASEMENT CONTRACTS - CSX	500.00		500.00	0.00	0.00	0.00
30-1910-271-000	SPECIAL CONTRACT COPIER	2,675.00		2,675.00	2,675.00	1,736.88	2,675.00
30-1910-272-000	SPECIAL EXP-COLLECTION AGENCY & CREDIT	0.00		0.00	0.00	0.00	0.00
30-1910-385-000	MACHINES & EQUIPMENT	0.00		0.00	0.00	0.00	0.00
30-1910-385-000	MACHINES & EQUIPMENT	0.00		0.00	0.00	0.00	0.00
30-1910-385-000	MACHINES & EQUIPMENT	0		0.00	0.00	0.00	0.00
30-1910-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	990.00	Standard computer	0.00	0.00	0.00	0.00
30-1910-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	1,500.00	Ruggedized laptop	0.00	0.00	0.00	0.00
30-1910-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	2490		5,000.00	2,550.00	2,194.44	2,500.00
30-1910-805-000	SCRS EXPENSE	52,263.00		48,872.00	38,993.00	39,885.34	31,926.00
30-1910-810-000	SCRS PRE-RET DEATH BENEFIT	509.00		509.00	471.00	446.21	420.00
30-1910-814-000	FICA EXPENSE	26,248.00		26,441.00	24,373.00	22,544.09	21,405.00
30-1910-820-000	GENERAL INSURANCE EXPENSE	5,200.00		5,200.00	5,200.00	2,158.00	5,200.00
30-1910-821-000	WORKERS COMP INS EXPENSE	16,481.00		9,771.00	8,983.00	7,036.68	7,216.00
30-1910-822-000	MEDICAL INSURANCE EXPENSE	50,853.00		49,013.90	47,854.00	40,952.00	36,100.00
30-1910-825-000	UNEMPLOYMENT COMP EXPENSE	1,500.00		1,500.00	1,500.00	0.00	1,500.00
30-1910-828-000	HEALTH REIMBURSEMENT ACCT EXP	0.00		0.00	3,000.00	0.00	3,000.00
30-1910-830-000	OPEB EXPENSE	0.00		0.00	0.00	3,651.00	0.00
30-1910-835-000	PENSION EXPENSE: SCRS	0.00		0.00	0.00	34,351.00	0.00
30-1910-867-000	CHRISTMAS BONUS POOL	0.00		0.00	0.00	0.00	0.00
30-1910-899-000	PAYING AGENT FEE/BONDS	8,000.00		8,000.00	8,000.00	8,965.75	8,000.00
30-1910-901-000	WEBSITE EXPENSE	0.00		0.00	0.00	0.00	0.00
	Totals	744,793.98		724,296.36	697,048.00	652,616.71	626,922.00

**FY20 Utility Fund Draft Budget - Expenditures
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Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1911-000-000	UTILITIES - WATER TREATMENT PLANT:	0.00		0.00	0.00	0.00	0.00
30-1911-101-000	SALARIES & WAGES	467,676.10		477,261.00	458,317.00	448,945.59	461,945.00
30-1911-102-000	OVERTIME	46,685.53		45,143.43	43,290.00	47,127.57	44,073.00
30-1911-210-000	PRINTING/OFFICE SUPPLIES	1,000.00		850.00	850.00	865.63	700.00
30-1911-211-000	POSTAGE EXPENSE	500.00	Postage increase for 2019/20.	0.00	0.00	0.00	0.00
30-1911-211-000	POSTAGE EXPENSE	500		350.00	350.00	350.00	350.00
30-1911-213-000	DHEC PERMIT FEES	25,500.00		25,000.00	25,000.00	23,757.00	24,000.00
30-1911-214-000	DUES & MEMBERSHIPS	630.00		630.00	2,115.00	950.00	887.00
30-1911-215-000	TRAVEL EXPENSE	4,800.00		4,800.00	4,800.00	1,492.67	2,600.00
30-1911-217-000	AUTO OPERATING EXPENSE	4,600.00		4,600.00	4,500.00	4,526.65	4,000.00
30-1911-220-000	ELECTRIC & GAS EXPENSE	325,000.00		345,000.00	345,000.00	318,596.95	345,000.00
30-1911-221-000	TELEPHONE EXPENSE	7,500.00		6,752.74	8,300.00	7,323.03	8,621.00
30-1911-222-000	WATER EXPENSE	0.00		0.00	0.00	0.00	0.00
30-1911-223-000	LUBRICATION SUPPLIES	1,200.00	Raw material increase	0.00	0.00	0.00	0.00
30-1911-223-000	LUBRICATION SUPPLIES	1200		1,050.00	1,000.00	1,039.49	950.00
30-1911-226-000	SERVICE CONTRACTS	1,000.00	Deionized Water Service, Culligan	0.00	0.00	0.00	0.00
			Chlorine Feed System Annual Maintenance				
30-1911-226-000	SERVICE CONTRACTS	6,500.00	Chlorinator Sales/Service	0.00	0.00	0.00	0.00
			Instrument Calibration, Water Laboratory and WTP,				
30-1911-226-000	SERVICE CONTRACTS	6,621.00	MR Systems	0.00	0.00	0.00	0.00
			Precision Balance Calibration, Water Laboratory,				
30-1911-226-000	SERVICE CONTRACTS	150.00	Lassiter Inc	0.00	0.00	0.00	0.00
30-1911-226-000	SERVICE CONTRACTS	800.00	Liquid Lime Sytem Maintenance, Burnett Lime	0.00	0.00	0.00	0.00
			Water Distribution Testing TTHM HAA5 and WTP				
30-1911-226-000	SERVICE CONTRACTS	40,000.00	NPDES Permit Testing, Rogers Calcott	0.00	0.00	0.00	0.00
30-1911-226-000	SERVICE CONTRACTS	1,800.00	Municipal H2O RMP Asssistance	0.00	0.00	0.00	0.00
			GenSet Annual Maintenance at WTP And RWPS,				
30-1911-226-000	SERVICE CONTRACTS	4,000.00	CAT Blanchard	0.00	0.00	0.00	0.00
30-1911-226-000	SERVICE CONTRACTS	0.00		0.00	0.00	0.00	0.00

**FY20 Utility Fund Draft Budget - Expenditures
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Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1911-226-000	SERVICE CONTRACTS	200.00	Fire Extinguisher Annual Service, Columbia Fire Safety	0.00	0.00	0.00	0.00
30-1911-226-000	SERVICE CONTRACTS	130.00	Fire Hood Extinguisher Annual Service, Columbia Fire Safety	0.00	0.00	0.00	0.00
30-1911-226-000	SERVICE CONTRACTS	500.00	HVAC System Service	0.00	0.00	0.00	0.00
30-1911-226-000	SERVICE CONTRACTS	300.00	Pest Control, Cayce Extermination	0.00	0.00	0.00	0.00
30-1911-226-000	SERVICE CONTRACTS	500.00	Chlorine Crane/Hoist Annual Inspection, KONE crane	0.00	0.00	0.00	0.00
30-1911-226-000	SERVICE CONTRACTS	1,300.00	Dumpster Service, Waste Management	0.00	0.00	0.00	0.00
30-1911-226-000	SERVICE CONTRACTS	24,036.00	Landscaping Service, Green Earth	0.00	0.00	0.00	0.00
30-1911-226-000	SERVICE CONTRACTS	90,852.00	Tank Maintenance, SUEZ	0.00	0.00	0.00	0.00
30-1911-226-000	SERVICE CONTRACTS	178689		244,790.00	177,248.00	194,387.90	52,974.00
30-1911-227-000	EQUIPMENT REPAIR EXPENSE	85,000.00		80,000.00	91,000.00	95,689.88	65,000.00
30-1911-228-000	BUILDING REPAIR EXPENSE	7,000.00		7,000.00	7,000.00	2,173.92	8,000.00
30-1911-229-000	SLUDGE DISPOSAL FEES	0.00		0.00	0.00	0.00	0.00
30-1911-231-000	HAND TOOLS & SUPPLIES	900.00		900.00	900.00	815.78	900.00
30-1911-236-000	ELECTRIC/LIGHT SUPPLIES	675.00		625.00	600.00	593.95	600.00
30-1911-238-000	SAFETY SUPPLIES	2,000.00		2,000.00	1,925.00	1,988.49	1,850.00
30-1911-241-000	UNIFORM EXPENSE	3,000.00		2,800.00	2,600.00	2,601.27	2,500.00
30-1911-244-000	JANITORIAL SUPPLIES	600.00		600.00	600.00	732.37	600.00
30-1911-248-000	CHEMICAL EXPENSE	202,746.00	Increase in raw materials and shipping related charges	0.00	0.00	0.00	0.00
30-1911-248-000	CHEMICAL EXPENSE	202746		196,845.00	255,603.00	161,962.43	229,000.00
30-1911-249-000	LABORATORY SUPPLIES	34,500.00	Increase cost of testing standards and reagents.	0.00	0.00	0.00	0.00
30-1911-249-000	LABORATORY SUPPLIES	34500		31,500.00	29,000.00	28,903.94	29,000.00
30-1911-260-000	PROFESSIONAL SERVICES - HR	0.00		0.00	0.00	0.00	0.00
30-1911-262-000	VEHICLE INSURANCE EXPENSE	2,350.00		2,350.00	3,000.00	2,350.00	2,300.00
30-1911-264-000	EMPLOYEE TRAINING EXPENSE	2,115.00		2,115.00	1,160.00	990.00	2,750.00
30-1911-265-000	FRANCHISE FEE EXPENSE	0.00		0.00	0.00	0.00	0.00

**FY20 Utility Fund Draft Budget - Expenditures
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Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1911-267-000	CONSULTANT SERV/LAB TESTS	13,000.00		12,000.00	15,000.00	14,638.29	19,000.00
30-1911-268-000	FEE-IN-LIEU OF TAXES EXPENSE	0.00		0.00	0.00	0.00	0.00
30-1911-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	450,000.00	SCADA System PLC Replacement Upgrade	0.00	0.00	0.00	0.00
30-1911-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	26,000.00	Netzsch Alum Sludge Pump	0.00	0.00	0.00	0.00
			Variable Frequency Drive (Two each at \$18000)				
30-1911-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	36,000.00		0.00	0.00	0.00	0.00
			GenSet and Transfer Switch Instal/Replacement at Raw Pump St. (This is the full portion of the FEMA grant awarded in 2018). 75% Reimbursed in Revenue Projections.				
30-1911-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	585,000.00		0.00	0.00	0.00	0.00
30-1911-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	1097000		603,000.00	107,000.00	0.00	175,000.00
30-1911-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	1,605.00	DR900 Portable Chhlorine Analyzer	0.00	0.00	0.00	0.00
30-1911-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	2,355.00	Auto titrator alkalinty testing	0.00	0.00	0.00	0.00
30-1911-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	3,105.00	Auto titrator calcium hardness testing	0.00	0.00	0.00	0.00
30-1911-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	5,000.00	Laboratory sample sink	0.00	0.00	0.00	0.00
30-1911-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	1,000.00	Storage Cabinets	0.00	0.00	0.00	0.00
30-1911-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	13065		11,918.00	17,670.00	15,906.03	11,095.00
30-1911-805-000	SCRS EXPENSE	79,587.00		74,099.00	61,922.00	64,984.91	57,737.00
30-1911-810-000	SCRS PRE-RET DEATH BENEFIT	775.00		771.00	823.00	726.96	759.00
30-1911-814-000	FICA EXPENSE	39,977.00		40,016.00	38,373.00	36,775.15	38,710.00
30-1911-820-000	GENERAL INSURANCE EXPENSE	17,300.00		17,300.00	18,544.00	17,300.00	17,432.00
30-1911-821-000	WORKERS COMP INS EXPENSE	50,314.00		29,925.00	28,455.00	36,045.57	27,165.00
30-1911-822-000	MEDICAL INSURANCE EXPENSE	73,643.00		69,576.83	95,708.00	89,616.52	90,250.00
30-1911-825-000	UNEMPLOYMENT COMP EXPENSE	550.00		550.00	550.00	0.00	550.00
30-1911-828-000	HEALTH REIMBURSEMENT ACCT EXP	0.00		0.00	3,000.00	0.00	3,000.00
30-1911-830-000	OPEB EXPENSE	0.00		0.00	0.00	9,129.00	0.00
30-1911-835-000	PENSION EXPENSE: SCRS	0.00		0.00	0.00	58,224.00	0.00
	Totals	2,789,877.63		2,342,118.00	1,851,203.00	1,691,510.94	1,729,298.00

**FY20 Utility Fund Draft Budget - Expenditures
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Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1912-000-000	WATER DISTRIBUTION & MAINTENANCE:	0.00		0.00	0.00	0.00	0.00
30-1912-101-000	SALARIES & WAGES	615,311.62		578,820.00	542,423.00	521,537.53	537,620.00
30-1912-102-000	OVERTIME	62,138.15		75,469.00	39,229.00	71,717.12	52,850.00
30-1912-210-000	PRINTING & OFFICE SUPPLIES	3,000.00		3,000.00	3,000.00	1,963.26	3,000.00
30-1912-214-000	DUES & MEMBERSHIPS	2,600.00		2,255.00	2,255.00	2,996.42	1,387.00
30-1912-215-000	TRAVEL EXPENSE	10,900.00		6,300.00	4,800.00	2,553.58	6,200.00
30-1912-217-000	AUTO OPERATING EXPENSE	40,500.00		40,500.00	40,000.00	49,055.66	45,000.00
30-1912-220-000	ELECTRIC & GAS EXPENSE	55,000.00		55,000.00	52,000.00	51,213.93	50,000.00
30-1912-221-000	TELEPHONE EXPENSE	12,000.00		10,000.00	14,000.00	8,236.38	10,000.00
30-1912-226-000	SERVICE CONTRACTS	86,400.80	Suez Water Tank Contract	0.00	0.00	0.00	0.00
30-1912-226-000	SERVICE CONTRACTS	4,778.10	PUPS Contract	0.00	0.00	0.00	0.00
30-1912-226-000	SERVICE CONTRACTS	11,820.00	Green Earth Contract	0.00	0.00	0.00	0.00
30-1912-226-000	SERVICE CONTRACTS	3,250.00	PubWorks Contract	0.00	0.00	0.00	0.00
30-1912-226-000	SERVICE CONTRACTS	600.00	GIS Employee License 6 Employees	0.00	0.00	0.00	0.00
30-1912-226-000	SERVICE CONTRACTS	106848.9		167,406.00	86,301.00	87,612.15	107,101.00
30-1912-227-000	EQUIPMENT REPAIR EXPENSE	25,000.00		25,000.00	25,000.00	34,076.63	20,000.00
30-1912-228-000	BUILDING REPAIRS	250,000.00		1,000.00	500.00	801.71	500.00
30-1912-231-000	HAND TOOLS & SUPPLIES	10,000.00		10,000.00	8,000.00	15,461.67	8,000.00
30-1912-234-000	MASONRY/CEMENT SUPPLIES	5,000.00		7,000.00	7,000.00	1,097.75	7,000.00
30-1912-235-000	ASPHALT/GRADING SUPPLIES	55,000.00		55,000.00	55,000.00	50,938.30	55,000.00
30-1912-237-000	RADIO SUPPLIES	0.00		250.00	250.00	0.00	250.00
30-1912-238-000	SAFETY SUPPLIES	7,000.00		7,000.00	7,000.00	6,521.23	7,000.00
30-1912-241-000	UNIFORM EXPENSE	10,000.00		9,500.00	7,000.00	10,127.38	7,000.00
30-1912-248-000	CHEMICAL EXPENSE	736.00		736.00	736.00	0.00	736.00
30-1912-256-000	WATER DIST REPAIR EXPENSE	135,000.00		135,000.00	95,000.00	100,865.86	85,000.00
30-1912-260-000	PROFESSIONAL SERVICES - HR	0.00		0.00	0.00	0.00	0.00
30-1912-262-000	VEHICLE INSURANCE EXPENSE	11,500.00		11,000.00	11,000.00	10,577.00	8,162.00
30-1912-264-000	EMPLOYEE TRAINING EXPENSE	9,345.00		9,765.00	6,810.00	7,318.44	11,834.00
30-1912-267-000	GLENN ST WATER TNK REPAIR	0.00		0.00	0.00	0.00	0.00
30-1912-268-000	FEE-IN-LIEU OF TAXES EXPENSE	0.00		0.00	0.00	0.00	0.00

**FY20 Utility Fund Draft Budget - Expenditures
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Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1912-381-000	WATER DIST EQUIP-METERS	25,000.00		25,000.00	25,000.00	17,387.50	15,000.00
30-1912-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	45,000.00		55,000.00	70,000.00	0.00	28,000.00
30-1912-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	3,900.00	(3) Surface Pro Computers at \$1,300/each	0.00	0.00	0.00	0.00
30-1912-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	3900		0.00	910.00	995.15	900.00
30-1912-388-000	CAPITAL-WATERLINE INSTALL	0.00		0.00	0.00	0.00	0.00
30-1912-390-000	CAPITAL-PINERIDGE WATER	0.00		0.00	0.00	0.00	0.00
30-1912-391-000	CAPITAL-DIXIANA RD WATER	0.00		0.00	0.00	0.00	0.00
30-1912-392-000	CAPITAL-WHITE KNOLL WATER	0.00		0.00	0.00	0.00	0.00
30-1912-393-000	CAPITAL-OLD DUNBAR RD WA	0.00		0.00	0.00	0.00	0.00
30-1912-394-000	CAP STATE&AIRPORT TANK RE	0.00		0.00	0.00	0.00	0.00
30-1912-395-000	CAPITAL-SWANSEA WATER PRJ	0.00		0.00	0.00	0.00	0.00
30-1912-805-000	SCRS EXPENSE	102,892.00		92,954.00	71,210.00	78,016.79	67,373.00
30-1912-810-000	SCRS PRE-RET DEATH BENEFIT	1,002.00		968.00	861.00	872.65	886.00
30-1912-814-000	FICA EXPENSE	51,825.00		50,177.00	44,496.00	43,869.07	45,171.00
30-1912-820-000	GENERAL INSURANCE EXPENSE	13,000.00		13,000.00	13,000.00	11,373.00	13,000.00
30-1912-821-000	WORKERS COMP INS EXPENSE	64,890.00		36,310.00	33,404.00	40,215.48	31,089.00
30-1912-822-000	MEDICAL INSURANCE EXPENSE	98,493.00		100,297.52	124,421.00	112,357.68	117,324.00
30-1912-825-000	UNEMPLOYMENT COMP EXPENSE	2,000.00		2,000.00	2,000.00	0.00	2,000.00
30-1912-828-000	HEALTH REIMBURSEMENT ACCT EXP	0.00		0.00	3,000.00	0.00	3,000.00
30-1912-830-000	OPEB EXPENSE	0.00		0.00	0.00	11,867.00	0.00
30-1912-835-000	PENSION EXPENSE: SCRS	0.00		0.00	0.00	66,608.00	0.00
30-1912-867-000	CHRISTMAS BONUS POOL	0.00		0.00	0.00	0.00	0.00
	Totals	1,834,881.67		1,585,707.52	1,395,606.00	1,418,234.32	1,347,383.00

**FY20 Utility Fund Draft Budget - Expenditures
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Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1916-000-000	WASTE WATER TREATMENT:	0.00		0.00	0.00	0.00	0.00
30-1916-101-000	SALARIES & WAGES	751,380.67		683,487.00	663,485.00	576,270.86	611,606.00
30-1916-102-000	OVERTIME	33,550.08		40,103.00	41,877.00	29,455.22	43,778.00
30-1916-210-000	PRINTING/OFFICE SUPPLIES	2,100.00		1,000.00	800.00	1,287.71	800.00
30-1916-211-000	POSTAGE EXPENSE	500.00		300.00	300.00	310.72	300.00
30-1916-213-000	DHEC PERMIT FEES	3,250.00		3,250.00	3,250.00	3,045.00	3,250.00
30-1916-214-000	DUES & MEMBERSHIPS	2,927.00		1,823.00	1,764.00	1,514.95	1,617.00
30-1916-215-000	TRAVEL EXPENSE	8,160.00		6,894.00	6,894.00	5,927.51	6,974.00
30-1916-217-000	AUTO OPERATING EXPENSE	54,600.00		54,600.00	51,000.00	50,306.06	37,000.00
30-1916-218-000	WATER EXPENSE	598,750.00		598,750.00	530,500.00	349,228.92	474,000.00
30-1916-220-000	ELECTRIC & GAS EXPENSE	1,035,000.00		1,035,000.00	958,000.00	929,308.83	942,000.00
30-1916-221-000	TELEPHONE EXPENSE	29,500.00		29,500.00	28,700.00	28,730.83	28,060.00
30-1916-223-000	LUBRICATION SUPPLIES	3,000.00		3,000.00	3,000.00	937.62	2,000.00
30-1916-226-000	SERVICE CONTRACTS	112,441.00		146,735.00	142,861.00	114,448.30	141,975.00
30-1916-227-000	EQUIPMENT REPAIR EXPENSE	260,000.00		260,000.00	200,000.00	320,925.61	151,000.00
30-1916-228-000	BUILDING REPAIRS	2,000.00		1,000.00	500.00	894.81	500.00
30-1916-229-000	SLUDGE DISPOSAL FEES	400,000.00		383,120.00	360,207.00	403,379.11	260,000.00
30-1916-230-000	BELT PRESS RENTAL EXPENSE	0.00		0.00	0.00	0.00	0.00
30-1916-231-000	HAND TOOLS & SUPPLIES	4,000.00		4,000.00	3,000.00	4,530.62	2,000.00
30-1916-236-000	ELECTRIC/LIGHT SUPPLIES	5,000.00		5,000.00	7,000.00	2,546.67	2,000.00
30-1916-237-000	RADIO SUPPLIES	0.00		200.00	200.00	0.00	200.00
30-1916-238-000	SAFETY PROGRAM & SUPPLIES	10,000.00		10,000.00	8,000.00	9,924.48	6,700.00
30-1916-241-000	UNIFORM EXPENSE	9,000.00		9,000.00	7,350.00	6,616.45	6,000.00
30-1916-244-000	JANITORIAL SUPPLIES	2,000.00		1,500.00	1,500.00	952.54	1,000.00
30-1916-248-000	CHEMICAL EXPENSE	263,664.00		252,358.00	248,839.00	215,155.86	150,996.00
30-1916-249-000	LABORATORY SUPPLIES	46,000.00		46,000.00	40,100.00	49,207.42	38,200.00
30-1916-256-000	FORCE MAIN/LINE REPAIR EXPENSE	0.00		0.00	0.00	0.00	0.00
30-1916-260-000	PROFESSIONAL SERVICES - HR	0.00		0.00	0.00	0.00	0.00
30-1916-262-000	VEHICLE INSURANCE EXPENSE	10,600.00		9,810.00	11,925.00	9,107.00	8,162.00
30-1916-264-000	EMPLOYEE TRAINING EXPENSE	6,265.00		5,875.00	5,815.00	3,245.00	7,795.00

**FY20 Utility Fund Draft Budget - Expenditures
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Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1916-265-000	FRANCHISE FEE EXPENSE	0.00		0.00	0.00	0.00	0.00
30-1916-267-000	PROF SERVICES-LAB TESTING	35,000.00		35,000.00	28,000.00	26,102.46	25,100.00
30-1916-268-000	PROFESSIONAL FEES	70,000.00		70,000.00	45,000.00	62,966.44	25,000.00
30-1916-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	64,364.00	Scales for Chlorine	0.00	0.00	0.00	0.00
30-1916-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	5,000.00	Mobile Gantry	0.00	0.00	0.00	0.00
30-1916-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	6,000.00	Utility Trailor	0.00	0.00	0.00	0.00
30-1916-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	7,916.00	Scrubber dishwasher	0.00	0.00	0.00	0.00
30-1916-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	40,000.00	Membrane panels (500 at \$80)	0.00	0.00	0.00	0.00
30-1916-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	6,720.00	Refridgerated Sampler	0.00	0.00	0.00	0.00
30-1916-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	130000		117,000.00	192,000.00	0.00	40,000.00
30-1916-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	10,573.00		16,680.00	17,220.00	23,647.80	4,720.00
30-1916-400-000	CHANGE IN FUEL INVENTORY	0.00		0.00	0.00	-27,531.04	0.00
30-1916-805-000	SCRS EXPENSE	119,154.00		102,534.00	87,074.00	80,689.12	74,779.00
30-1916-810-000	SCRS PRE-RET DEATH BENEFIT	1,160.00		1,067.00	1,052.00	902.45	983.00
30-1916-814-000	FICA EXPENSE	60,043.00		55,416.00	53,960.00	44,622.12	50,137.00
30-1916-820-000	GENERAL INSURANCE EXPENSE	80,504.00		80,504.00	86,000.00	80,504.00	86,000.00
30-1916-821-000	WORKERS COMP INS EXPENSE	89,582.00		48,850.00	41,928.00	50,677.68	33,082.00
30-1916-822-000	MEDICAL INSURANCE EXPENSE	122,984.00		88,567.31	143,563.00	112,020.53	117,324.00
30-1916-825-000	UNEMPLOYMENT COMP EXPENSE	2,000.00		2,000.00	2,000.00	0.00	2,000.00
30-1916-828-000	HEALTH REIMBURSEMENT ACCT EXP	0.00		0.00	1,500.00	0.00	1,500.00
30-1916-830-000	OPEB EXPENSE	0.00		6,615.00	6,615.00	11,867.00	6,615.00
30-1916-835-000	PENSION EXPENSE: SCRS	0.00		0.00	0.00	79,496.00	0.00
30-1916-867-000	CHRISTMAS BONUS POOL	0.00		0.00	0.00	0.00	0.00
30-1916-879-000	SPRINGDALE CONTRACT EXPENSE	0.00		0.00	0.00	0.00	0.00
30-1916-950-000	DEPRECIATION CHARGE	550,000.00		550,000.00	0.00	0.00	0.00
30-1916-951-000	GAIN (LOSS) ON SALE (DISPOSAL) OF ASSETS	0.00		0.00	0.00	0.00	0.00
	Totals	4,924,687.75		4,766,538.31	4,032,779.00	3,663,222.66	3,395,153.00

**FY20 Utility Fund Draft Budget - Expenditures
3-19-19**

Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1917-000-000	WASTEWATER COLLECTION:	0.00		0.00	0.00	0.00	0.00
30-1917-101-000	SALARIES & WAGES	687,094.35		650,696.00	630,014.00	580,083.44	573,947.00
30-1917-102-000	OVERTIME	71,511.27		69,410.01	57,454.00	64,794.70	67,047.00
30-1917-214-000	DUES & MEMBERSHIPS	1,690.00		1,690.00	1,690.00	1,130.00	1,250.00
30-1917-215-000	TRAVEL EXPENSE	8,400.00		4,300.00	2,800.00	2,666.18	3,640.00
30-1917-217-000	AUTO OPERATING EXPENSE	70,000.00		65,000.00	55,000.00	65,086.85	60,000.00
30-1917-220-000	ELECTRIC & GAS EXPENSE	125,000.00		128,000.00	125,000.00	126,591.05	125,000.00
30-1917-221-000	TELEPHONE EXPENSE	46,000.00		46,000.00	33,500.00	32,490.72	33,000.00
30-1917-222-000	WASTEWATER TREATMENT EXPENSE-MIDLANDS U	0.00		0.00	0.00	0.00	0.00
30-1917-223-000	LUBRICATION SUPPLIES	300.00		300.00	300.00	0.00	300.00
30-1917-226-000	SERVICE CONTRACTS	4,778.10	PUPS Contract	0.00	0.00	0.00	0.00
30-1917-226-000	SERVICE CONTRACTS	1,680.00	Garbage Contract	0.00	0.00	0.00	0.00
30-1917-226-000	SERVICE CONTRACTS	620.00	Flow Monitoring Contract	0.00	0.00	0.00	0.00
30-1917-226-000	SERVICE CONTRACTS	3,250.00	PubWorks Work Order Software	0.00	0.00	0.00	0.00
30-1917-226-000	SERVICE CONTRACTS	600.00	GIS Employee user license X 6 Employees	0.00	0.00	0.00	0.00
30-1917-226-000	SERVICE CONTRACTS	63.00	two way radio contract	0.00	0.00	0.00	0.00
30-1917-226-000	SERVICE CONTRACTS	6,710.00	Generator Maintenance Contract	0.00	0.00	0.00	0.00
30-1917-226-000	SERVICE CONTRACTS	1,500.00	Pump Station 1 Gas Detector Contract	0.00	0.00	0.00	0.00
30-1917-226-000	SERVICE CONTRACTS	3,090.00	Electric Guard Dog Fence Contract	0.00	0.00	0.00	0.00
30-1917-226-000	SERVICE CONTRACTS	22291.1		16,908.00	16,908.00	10,483.61	16,908.00
30-1917-227-000	EQUIPMENT REPAIR EXPENSE	203,000.00		185,000.00	185,000.00	126,158.43	200,000.00
30-1917-231-000	HAND TOOLS & SUPPLIES	8,000.00		8,000.00	8,000.00	8,039.54	8,000.00
30-1917-234-000	MASONRY/CEMENT SUPPLIES	2,500.00		2,500.00	2,300.00	1,623.34	1,500.00
30-1917-235-000	ASPHALT/GRADING SUPPLIES	35,000.00		35,000.00	35,000.00	38,182.39	25,000.00
30-1917-237-000	RADIO SUPPLIES	0.00		300.00	250.00	0.00	250.00
30-1917-238-000	SAFETY SUPPLIES	7,500.00		7,500.00	7,500.00	7,117.90	7,500.00
30-1917-241-000	UNIFORM EXPENSE	10,000.00		7,500.00	7,000.00	10,447.90	6,200.00
30-1917-244-000	JANITORIAL SUPPLIES	2,000.00		2,000.00	1,000.00	1,061.99	500.00
30-1917-248-000	CHEMICAL EXPENSE	10,000.00		11,500.00	11,534.00	8,465.16	47,534.00
30-1917-256-000	WW COLL REPAIR EXPENSE	85,000.00		85,000.00	85,000.00	86,674.27	85,000.00

**FY20 Utility Fund Draft Budget - Expenditures
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Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1917-257-000	TRANSMISSION LINE OPERATION & MAINT	5,000.00		5,000.00	5,000.00	45.98	5,000.00
30-1917-260-000	PROFESSIONAL SERVICES - HR	0.00		0.00	0.00	0.00	0.00
30-1917-262-000	VEHICLE INSURANCE EXPENSE	13,500.00		12,000.00	15,000.00	11,753.00	11,130.00
30-1917-264-000	EMPLOYEE TRAINING EXPENSE	9,015.00		9,935.00	6,560.00	9,832.50	6,459.00
30-1917-267-000	PROF SER-ENGINEER EXPENSE	0.00		0.00	0.00	0.00	0.00
30-1917-268-000	FEE-IN-LIEU OF TAXES EXPENSE	0.00		0.00	0.00	0.00	0.00
30-1917-269-000	EASEMENT CONTRACTS	0.00		0.00	0.00	0.00	0.00
30-1917-385-000	MACHINES & EQUIPMENT	48,000.00	New Ford 450 (current has over 150K miles)	0.00	0.00	0.00	0.00
30-1917-385-000	MACHINES & EQUIPMENT	15,000.00	Kubota mower for pump station sites	0.00	0.00	0.00	0.00
			Duplex pump control panel for Cedarwood pump station				
30-1917-385-000	MACHINES & EQUIPMENT	15,000.00		0.00	0.00	0.00	0.00
30-1917-385-000	MACHINES & EQUIPMENT	78000		30,300.00	0.00	0.00	23,150.00
30-1917-386-000	EQUIPMENT NON-CAPITAL	0.00		0.00	0.00	0.00	900.00
30-1917-389-000	CAPITAL-NEW SEWER LINES	0.00		0.00	0.00	0.00	0.00
30-1917-390-000	CAPITAL-EDENWOOD SEWER	0.00		0.00	0.00	0.00	0.00
30-1917-391-000	CAPITAL-CRKSIDE MHP SEWER	0.00		0.00	0.00	0.00	0.00
30-1917-392-000	CAPITAL-WHITE KNOLL SEWER	0.00		0.00	0.00	0.00	0.00
30-1917-393-000	CAPITAL-ANCO SEWER	0.00		0.00	0.00	0.00	0.00
30-1917-394-000	CAPITAL-OLD DUNBAR RD SW	0.00		0.00	0.00	0.00	0.00
30-1917-395-000	CAPTIAL-S CONG SEWER	0.00		0.00	0.00	0.00	0.00
30-1917-396-000	CAPITAL-DIXIANA RD SEWER	0.00		0.00	0.00	0.00	0.00
30-1917-397-000	CAPITAL-FOREMAN ST SEWER	0.00		0.00	0.00	0.00	0.00
30-1917-398-000	OVERLOOK PARK SEWER PUMPSTATION REFURB	0.00		0.00	0.00	0.00	0.00
30-1917-805-000	SCRS EXPENSE	115,108.00		102,492.00	83,992.00	85,657.58	73,137.00
30-1917-810-000	SCRS PRE-RET DEATH BENEFIT	1,120.00		1,067.00	1,015.00	958.15	961.00
30-1917-814-000	FICA EXPENSE	58,033.00		55,346.00	52,591.00	48,374.12	49,036.00
30-1917-820-000	GENERAL INSURANCE EXPENSE	16,500.00		16,500.00	16,500.00	16,548.77	15,000.00
30-1917-821-000	WORKERS COMP INS EXPENSE	89,914.00		50,700.00	48,072.00	56,779.37	32,994.00
30-1917-822-000	MEDICAL INSURANCE EXPENSE	112,044.00		98,736.98	143,563.00	118,754.44	126,349.00
30-1917-825-000	UNEMPLOYMENT COMP EXPENSE	1,000.00		1,000.00	1,000.00	0.00	1,000.00

**FY20 Utility Fund Draft Budget - Expenditures
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Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1917-828-000	HEALTH REIMBURSEMENT ACCT EXP	0.00		0.00	3,000.00	0.00	3,000.00
30-1917-830-000	OPEB EXPENSE	0.00		0.00	0.00	12,780.00	0.00
30-1917-835-000	PENSION EXPENSE: SCRS	0.00		0.00	0.00	74,319.00	0.00
30-1917-867-000	CHRISTMAS BONUS POOL	0.00		0.00	0.00	0.00	0.00
30-1917-879-000	SPRINGDALE CONTRACT EXPENSE	105,194.00		105,194.00	105,194.00	0.00	105,194.00
	Totals	1,999,714.72		1,814,874.99	1,746,737.00	1,606,900.38	1,715,886.00

**FY20 Utility Fund Draft Budget - Expenditures
3-19-19**

Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1920-000-000	WASTEWATER PRETREATMENT:	0.00		0.00	0.00	0.00	0.00
30-1920-101-000	SALARY & WAGES	177,974.00		231,454.00	204,622.00	205,240.32	186,479.00
30-1920-102-000	OVERTIME	31,661.89		25,795.94	11,185.00	23,435.90	8,000.00
30-1920-210-000	PRINTING & OFFICE SUPPLIES	4,000.00		4,500.00	2,500.00	3,010.56	2,000.00
30-1920-211-000	POSTAGE EXPENSE	850.00		700.00	700.00	700.00	700.00
30-1920-214-000	DUES & MEMBERSHIPS	585.00		535.00	445.00	480.00	380.00
30-1920-215-000	TRAVEL EXPENSE	3,600.00		4,000.00	2,000.00	28.99	2,322.00
30-1920-217-000	AUTO OPERATING EXPENSE	7,000.00		6,000.00	4,000.00	6,807.53	5,000.00
30-1920-218-000	WATER EXPENSE	0.00		0.00	0.00	0.00	0.00
30-1920-220-000	ELECTRIC & GAS EXPENSE	3,000.00		3,000.00	4,350.00	1,829.26	3,000.00
30-1920-221-000	TELEPHONE EXPENSE	4,000.00		3,000.00	3,000.00	1,904.84	4,000.00
30-1920-223-000	LUBRICATION SUPPLIES	850.00		500.00	1,000.00	158.76	1,000.00
			Solids dumpster at the receiving station is \$150 per				
30-1920-226-000	SERVICE CONTRACTS	1,800.00	month.	0.00	0.00	0.00	0.00
30-1920-226-000	SERVICE CONTRACTS	15,000.00	Belt Press Service Contract	0.00	0.00	0.00	0.00
30-1920-226-000	SERVICE CONTRACTS	16800		1,980.00	0.00	0.00	1,440.00
30-1920-227-000	EQUIPMENT REPAIR EXPENSE	200,000.00		150,000.00	50,000.00	81,639.12	35,000.00
30-1920-228-000	BUILDING REPAIRS	650.00		1,000.00	1,000.00	912.00	1,000.00
30-1920-229-000	SLUDGE DISPOSAL FEES	60,000.00		60,000.00	50,000.00	45,864.41	56,000.00
30-1920-231-000	HAND TOOLS & SUPPLIES	5,000.00		3,500.00	3,500.00	4,609.79	2,500.00
30-1920-236-000	ELECTRIC/LIGHT SUPPLIES	500.00		500.00	500.00	26.25	500.00
30-1920-237-000	RADIO SUPPLIES	0.00		0.00	0.00	0.00	0.00
30-1920-238-000	SAFETY PROGRAM & SUPPLIES	3,000.00		3,000.00	2,500.00	4,499.51	2,000.00
30-1920-241-000	UNIFORM EXPENSE	750.00	1 pair of steel toe boots for 5 employees	0.00	0.00	0.00	0.00
			Set of 11 shirts and 11 pairs of pants for 5				
30-1920-241-000	UNIFORM EXPENSE	3,000.00	employees	0.00	0.00	0.00	0.00
30-1920-241-000	UNIFORM EXPENSE	3750		3,200.00	3,200.00	3,547.68	2,900.00
30-1920-244-000	JANITORIAL SUPPLIES	1,500.00		1,000.00	1,000.00	1,270.75	500.00
30-1920-248-000	CHEMICAL EXPENSE	84,000.00	Polymer for belt press operations	0.00	0.00	0.00	0.00
30-1920-248-000	CHEMICAL EXPENSE	5,000.00	Caustic for process control	0.00	0.00	0.00	0.00

**FY20 Utility Fund Draft Budget - Expenditures
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Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1920-248-000	CHEMICAL EXPENSE	89000		95,803.00	124,552.00	73,665.25	78,296.00
30-1920-249-000	LABORATORY SUPPLIES	750.00		750.00	750.00	584.82	750.00
30-1920-260-000	PROFESSIONAL SERVICES - HR	0.00		0.00	0.00	0.00	0.00
30-1920-262-000	VEHICLE INSURANCE EXPENSE	1,175.00		1,175.00	1,500.00	1,175.00	1,500.00
30-1920-264-000	EMPLOYEE TRAINING EXPENSE	3,195.00		3,160.00	2,420.00	2,723.84	945.00
30-1920-267-000	PROFESSIONAL SERVICES	0.00		0.00	0.00	0.00	0.00
30-1920-268-000	PROFESSIONAL SERVICES LAB TESTING	7,371.00	Weekly sampling of receiving station belt filter press filtrate for BOD (\$26.25/sample), TSS (\$21.00/sample), Ammonia (\$26.25/sample), and Oil/Grease (\$68.25/sample). (once a week = 141.75 for a year = \$141.75 * 52 = \$7371.00)	0.00	0.00	0.00	0.00
30-1920-268-000	PROFESSIONAL SERVICES LAB TESTING	10,000.00	Costs associated with weekly testing for PCB's and monitoring belt filter press (\$78.75/sample, two taken a week = \$78.75*2*52 = \$8190.00).	0.00	0.00	0.00	0.00
30-1920-268-000	PROFESSIONAL SERVICES LAB TESTING	17371		10,000.00	10,000.00	9,938.25	17,000.00
30-1920-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	9,774.00	Muffin Monster	0.00	0.00	0.00	0.00
30-1920-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	10,000.00	SOG Perforated Screen	0.00	0.00	0.00	0.00
30-1920-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	100,000.00	Sludge trailor or belt filter press sludge auger	0.00	0.00	0.00	0.00
30-1920-385-000	CAPITAL MACHINES & EQUIPMENT >= 5,000	119774		69,548.00	33,190.00	0.00	0.00
30-1920-386-000	EQUIPMENT NON-CAPITAL >= 1,000 < 5,000	1,500.00		4,000.00	0.00	1,342.19	3,239.00
30-1920-805-000	SCRS EXPENSE	31,128.00		36,560.00	26,782.00	29,047.15	22,190.00
30-1920-810-000	SCRS PRE-RET DEATH BENEFIT	303.00		381.00	324.00	324.88	292.00
30-1920-814-000	FICA EXPENSE	15,655.00		19,742.00	17,665.00	16,258.65	14,878.00
30-1920-820-000	GENERAL INSURANCE EXPENSE	3,358.00		3,358.00	3,300.00	3,358.00	3,200.00
30-1920-821-000	WORKERS COMP INS EXPENSE	22,865.00		17,681.00	15,589.00	10,617.41	10,804.00
30-1920-822-000	MEDICAL INSURANCE EXPENSE	30,501.00		35,651.69	47,854.00	41,737.57	27,075.00
30-1920-825-000	UNEMPLOYMENT COMPENSATION EXP	0.00		0.00	0.00	0.00	0.00

**FY20 Utility Fund Draft Budget - Expenditures
3-19-19**

Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1920-828-000	HEALTH REIMBURSEMENT ACCT EXP	0.00		0.00	3,000.00	0.00	3,000.00
30-1920-830-000	OPEB EXPENSE	0.00		0.00	0.00	3,651.00	0.00
30-1920-835-000	PENSION EXPENSE: SCRS	0.00		0.00	0.00	20,293.00	0.00
30-1920-867-000	CHRISTMAS BONUS POOL	0.00		0.00	0.00	0.00	0.00
	Totals	861,295.89		801,474.63	632,428.00	600,682.68	497,890.00

**FY20 Utility Fund Draft Budget - Expenditures
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Account	Account Description	Requested	Note	2019 Approp	2018 Approp	2018 Actual	2017 Approp
30-1990-000-000	NON-DEPARTMENTAL:	0.00		0.00	0.00	0.00	0.00
30-1990-822-000	RETIREE INSURANCE EXPENSE	6,203.00		0.00	0.00	0.00	0.00
30-1990-870-000	O&M INDIRECT COST TRANSFER	1,800,000.00		1,800,000.00	1,800,000.00	1,800,000.00	1,600,000.00
30-1990-871-000	CONTRA WATER EXP	0.00		0.00	0.00	-349,228.92	0.00
30-1990-875-000	CAPITAL IMP PROJ RESERVE	100,000.00		100,000.00	100,000.00	0.00	100,000.00
30-1990-877-000	CAPITAL EQUIP RESERVE TRN	100,000.00		100,000.00	100,000.00	0.00	100,000.00
30-1990-878-000	RESERVE REIMBURSEMENT TRANSFER	0.00		0.00	0.00	0.00	0.00
30-1990-880-000	DEBT SERVICE - INTEREST	18,527.00		27,904.00	6,419.00	150,622.79	6,419.00
30-1990-890-000	PRIOR YEAR EXPENSE-INDIRECT COST ADJUSTM	0.00		0.00	0.00	0.00	0.00
30-1990-895-000	CAPITAL EQUIPMENT RESERVE EXPENSE	0.00		0.00	0.00	0.00	0.00
30-1990-899-000	PAYING AGENT FEE EXPENSE	0.00		0.00	0.00	0.00	0.00
30-1990-915-000	OTHER USES OF FUNDS	0.00		0.00	0.00	0.00	0.00
30-1990-950-000	DEPRECIATION EXPENSE	0.00		0.00	0.00	4,691,364.45	0.00
30-1990-990-000	DEBT SERVICE - PRINCIPAL	325,290.00		453,071.00	158,172.00	0.00	158,172.00
30-1990-991-000	DEBT SERVICE-PRINCIPAL-CONTRA-LEASE NOTE	0.00		0.00	0.00	0.00	0.00
30-1990-993-000	O&M ACTUAL INDIRECT COST	0.00		0.00	0.00	0.00	0.00
30-1990-999-000	PRIOR YEAR EXPENSE	0.00		0.00	0.00	0.00	0.00
	Totals	2,350,020.00		2,480,975.00	2,164,591.00	6,292,758.32	1,964,591.00
	<i>Grand Totals</i>	<i>16,538,851.16</i>		<i>15,381,815.37</i>	<i>13,570,189.00</i>	<i>16,731,467.65</i>	<i>12,073,121.00</i>

**FY20 Utility Fund Capital Equipment Personnel Requests
3-19-19**

Utility Division	FY20 Request
1909 Billing	
Replace Truck 4136	\$27,000
Replace Truck 4159	\$27,000
Total 1909 Utilities - Billing	\$54,000
1911 Water Treatment Plant	
Generator & Transfer Switch (75% reimbursable grant)	\$585,000
SCADA System PLC Replacement Upgrade	\$450,000
(2) Variable Frequency Drives	\$36,000
NETZSCH Pump	\$26,000
Total 1911- Water Plant	\$1,097,000
1912 Water Distribution	
PUBWORKS Asset Management Software	\$10,000
1 new FTE: Meter Technician (salary & benefits)	\$53,817
New Vehicle Ford F250 HD Utility Truck (for new position)	\$35,000
Total 1912-Water Distribution	\$98,817
1916 Wastewater Plant	
Teledyne ISCO Model 5800 Refrigerated Sampler	\$6,720
Scales for Chlorine and Sulfur Dioxide Cylinders	\$64,364
Labconco Steam Scrubber Dishwasher	\$7,916
Mobile Gantry	\$5,000
(500) Kubota Membrane Panels	\$40,000
Utility Trailer	\$6,000
Total 1916-Wastewater Plant	\$130,000
1917 Wastewater Collection	
Duplex pump control panel for Cedarwood PS	\$15,000
John Deere or Kubota zero turn lawn mower	\$15,000
New Ford 450 chasis cab (2x4) extended cab truck to replace 4134	\$48,000
Total 1917-Wastewater Collection	\$78,000
1920 Septage & Grease	
Sludge Trailer	\$100,000
SOG Perforated Screen	\$10,000
"Muffin Monster" Grinders	\$9,774
Total 1920-Septage & Grease	\$119,774
TOTAL	\$1,577,591

Total Capital Equipment \$1,523,774
Total Personnel (1 FTE) \$53,817